

CONGRATULATIONS ON YOUR SALE!!



WHAT'S NEXT?

1. Your agent will send MBH Settlement Group your contract.
2. MBH will open your contract. Then, you'll receive an email from our secure closing document portal.
3. With the instructions provided in that email: Create Your Account.



4. Complete the "Tasks" as outlined in the portal.
5. Track your closing progress online OR in the app.



WHAT INFORMATION IS NEEDED THROUGH THE SECURE DOCUMENT PORTAL?

- Social Security Number
- Date of Birth
- HOA Information
- Current Mortgage/HELOC information
- Marital Status
- Citizenship
- Using a Power of Attorney?

Communication will always come through the portal.



See You at the Closing Table!

MBH is WARNING-FRAUDULENT WIRE INSTRUCTIONS. Email hacking and fraud are on the rise to fraudulently misdirect funds for real estate transactions. Please call this office immediately, using reliable contact information found from an independent source, to verbally verify any wire or funding instructions received. We are not responsible for any wires sent by you to an incorrect bank account. WE DO NOT ACCEPT OR REQUEST CHANGES TO WIRING INSTRUCTIONS VIA EMAIL OR FAX.



www.mbh.com



703-277-6800