



# Home Buying Checklist

Property Address: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_ Source: \_\_\_\_\_

## Neighborhood

Consider each of the following to determine whether the location of the property will satisfy your personal needs and preferences:

- Proximity to work \_\_\_\_\_
- Stores conveniently located \_\_\_\_\_
- Schools conveniently located \_\_\_\_\_
- Proximity to freeways \_\_\_\_\_
- Community amenities (pool, spa, clubhouse) \_\_\_\_\_
- Play area available for children \_\_\_\_\_
- Fire and police protection close by \_\_\_\_\_
- Condition of surrounding properties \_\_\_\_\_

## Lot

Consider each of the following to determine whether the lot is sufficiently large and properly improved:

- Size of front yard satisfactory \_\_\_\_\_
- Size of rear and side yards satisfactory \_\_\_\_\_
- Walkways for access to front and rear entrances \_\_\_\_\_
- Room for expansion or addition of a pool/spa? \_\_\_\_\_
- Lot appears to drain satisfactorily \_\_\_\_\_
- Lawn, landscaping & planting satisfactory \_\_\_\_\_
- Septic tank (if any) in good operating condition \_\_\_\_\_
- Areas surrounding property clear of dry brush \_\_\_\_\_
- Well (if any) provides an adequate supply of safe drinking water \_\_\_\_\_

## Exterior Detail

Observe the exterior detail of the home and determine the overall condition and “curb appeal” of the following features:

- Color and condition of paint \_\_\_\_\_
- Landscaping, grass areas and shrubbery \_\_\_\_\_
- Garage, driveway and outside doors \_\_\_\_\_
- Patios, porches, terraces, balconies \_\_\_\_\_
- Glass windows (bright & airy, dark, decorative) \_\_\_\_\_
- Roofing material (asphalt, tile, shake, etc.) \_\_\_\_\_
- Exterior lighting; standard and security \_\_\_\_\_
- Views (scenic, obstructed, private, etc.) \_\_\_\_\_

**Tip!** If the property has security bars on any windows, be sure that each have an inside “quick-release” feature in working condition in case of fire or emergency.

## Interior Detail

Consider each of the following to determine whether the house will provide living accommodations sufficient to the needs and comfort of your family:

- Rooms will accommodate desired furniture \_\_\_\_\_
- Condition, color and type of carpeting \_\_\_\_\_
- Condition and color of interior paint & wallpaper \_\_\_\_\_
- Size and closet space of master bedroom \_\_\_\_\_
- Convenient access to bathrooms \_\_\_\_\_
- Sufficient storage and parking space in garage \_\_\_\_\_
- Kitchen well arranged and equipped \_\_\_\_\_
- Laundry space ample and well located \_\_\_\_\_
- Windows provide sufficient light and air \_\_\_\_\_
- Sufficient number of electrical/cable/phone outlets \_\_\_\_\_

Notes:

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## Exterior Construction

Check the condition of following items:

- Stucco, block or wood/composite siding \_\_\_\_\_
- Windows, doors, and screens \_\_\_\_\_
- Sprinkling or irrigation system \_\_\_\_\_
- Roofing, skylights, chimneys and gutters \_\_\_\_\_
- Driveway, patios, porches, balconies \_\_\_\_\_
- Block walls, wood fences, gates \_\_\_\_\_
- Air conditioners, solar panels, TV dishes \_\_\_\_\_
- Paint on exterior walls and trim \_\_\_\_\_

**Tip!** Be sure to check the condition of any in-ground pool or Jacuzzi, including the condition of the pumps, filters, pipes, heating unit, etc. Maintenance and utility costs should be calculated into your monthly expenses if your home has these items.

## Interior Construction

Check the condition of following items:

- Plaster is free of excessive cracks or leak stains \_\_\_\_\_
- Condition of kitchen appliances \_\_\_\_\_
- Door locks in operating condition \_\_\_\_\_
- Condition of sinks, faucets and countertops \_\_\_\_\_
- Fireplace works properly \_\_\_\_\_
- Attic and walls are well-insulated \_\_\_\_\_
- Adequate lighting and fixtures \_\_\_\_\_
- Heating and AC equipment in working condition \_\_\_\_\_
- Plumbing in kitchen and baths working OK \_\_\_\_\_
- Condition of carpeting \_\_\_\_\_
- Linoleum, tile and hardwood floor condition \_\_\_\_\_
- Condition of draperies, shutters or blinds \_\_\_\_\_

Notes:

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What's your overall impression of this property?

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Do both you and your spouse (or co-borrower) like this home?

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Overall, do your kids like this home? \_\_\_\_\_

If you were to make an offer to purchase this home, what would it be? \$ \_\_\_\_\_

Remarks:

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**Note:**

If you have any doubts about the condition of the house you are buying, it's in your best interest to seek expert advice *before* you legally commit yourself in a purchase agreement, particularly with a previously occupied home. Most sellers and their real estate agents are willing to permit you, at your expense, to arrange for an inspection by a qualified residential inspection service. Also, most sellers and agents are willing to negotiate with you concerning what repairs are to be included in the purchase agreement. Steps of this kind can prevent many later problems, disagreements, and major disappointments.

**Alexandria (Old Town)**

228 S. Washington St #100  
Alexandria, VA 22314  
703-739-0100  
703-739-8339 (fax)

**Fair Oaks**

3998 Fair Ridge Dr #110  
Fairfax, VA 22033  
703-279-1500  
703-279-1600 (fax)

**Lake Ridge**

2253-A Old Bridge Rd  
Lake Ridge, VA 22192  
703-492-7900  
703-492-7903 (fax)

**Reston**

1760 Reston Pkwy #100  
Reston, VA 20190  
703-318-9333  
703-471-8606 (fax)

**Annandale**

7611 Little River Tpk #100W  
Annandale, VA 22003  
703-852-3000  
703-852-1685 (fax)

**Fredericksburg**

1956 William St  
Fredericksburg, VA 22401  
540-373-1300  
540-373-8834 (fax)

**Leesburg**

50 Catoctin Circle NE #300  
Leesburg, VA 20176  
703-840-2000  
703-669-3771 (fax)

**Stafford**

9 Center St #105  
Stafford, VA 22556  
540-658-0992  
540-658-9147 (fax)

**Arlington**

2507 N. Harrison St  
Arlington, VA 22207  
703-237-1100  
703-237-1737 (fax)

**Gainesville**

7470 Limestone Dr  
Gainesville, VA 20155  
703-468-2020  
703-468-2021 (fax)

**Manassas**

11760 Sudley Manor Dr  
Manassas, VA 20109  
703-393-0333  
703-393-7033 (fax)

**Vienna**

144 Church St NW #200  
Vienna, VA 22180  
703-242-2860  
703-242-6407 (fax)

**Burke**

9281 Old Keene Mill Rd  
Burke, VA 22015  
703-913-8080  
703-913-8082 (fax)

**Kingstowne**

5971 Kingstowne Village Pkwy #210  
Kingstowne, VA 22315  
703-417-5000  
703-417-5001 (fax)

**McLean**

6862 Elm St #200  
McLean, VA 22101  
703-734-8900  
703-734-9069 (fax)

**Warrenton**

484 Blackwell Rd #108  
Warrenton, VA 20186  
540-349-7990  
540-349-9842 (fax)